

**CITY OF TAYLORSVILLE  
CITY COMMISSION  
REGULAR MEETING**

**April 5, 2011**

The City of Taylorsville City Commission held a regular meeting on Tuesday, April 5, 2011 at 5:00 p.m., at the City Hall Annex.

Present were:

Don Pay, Mayor  
Beverly Ingram, Commissioner  
Nathan Nation, Commissioner  
Kathy Spears, Commissioner  
Larry Walldridge, Commissioner

Officials present were:

Steve Biven, City Clerk  
Randy McConnell, Treasurer  
Harold Compton, Public Works Director

John D. Dale, Jr. City Attorney  
Toby Lewis, Police Chief  
Lisa Ware, Asst. Treasurer

Item #1

Mayor Pay **called the meeting to order** at 5:00 p.m. He also recited an opening prayer and led in a reciting of the Pledge of Allegiance.

Item #2 – Motion was made by Commissioner Nation and seconded by Commissioner Ingram to **approve the minutes of the February 28, 2011 meeting with corrections as stated by Commissioner Nation mentioned** . Motion carried with a vote of 5-0.

Item #3 – Motion was made by Commissioner Ingram and seconded by Commissioner Spears to **approve the minutes from March 1, 2011 meeting**. Motion carried with a vote of 5-0.

Item #4 – Motion was made by Commissioner Nation and seconded by Commissioner Walldridge to **approve payment of the March 2011 Water and Sewer Operation and Maintenance bills**. Motion carried with a vote of 5-0.

Item #5 **Motion was made by Commissioner Spears and seconded by Commissioner Waldrige to approve payment of the March 2011 General Fund bills. Motion carried with a vote of 5-0.**

Item #6- ***Kevin Sisler, Sisler – Maggard Engineering – Sewer Study (SSES) contract-*** Smoke testing is complete except for part of Reasor Street and in front of Spencer County High School. That will be done on April 6, 2011. They have found some problems with cleanouts being mowed off and some manholes that are not water proofed. They are 100% done with the manhole inspections. They are now videotaping the lines in town and finding a lot of problems with clogs, some grease, a lot of sediment and even some tree roots. There has been discussion about having Pipe Eyes come in and clean the lines. Mr. Compton said that about 8000 feet needs to be cleaned. The cost that Pipe Eyes charges is about .80 cents a foot for a light cleaning. They will make three passes in the pipe, if they need to clean it out more than it is considered a heavy cleaning and the cost goes to \$1.25. There is also a lot of grease out at the Settler Center Pump Station. There was discussion about the City possibly purchasing the equipment to clean out the lines but these lines need to be cleaned out by May 31, 2011. Mr. Biven said that there is not enough time to purchase the equipment and train someone to use it by the end of May. **Motion was made by Commissioner Nation and seconded by Mayor Pay to authorize Pipe Eyes to clean the lines at rates discussed. Motion carried with a vote of 5-0.**

Item #7- ***Kevin Sisler, Sisler – Maggard Engineering – Wastewater Treatment Expansion Update and Agreed Order.*** – The Contractor will be on site this week and start construction April 11. His goal is to have all the concrete work done by May 31<sup>st</sup>. The Agreed Order Completion Dates were in the Commissioner's packets. Mr. Sisler went over these accomplishments. He stated that Mr. Compton had worked very hard on getting the Sanitary Sewer Overflow Plan (SSOP) done. Clerk Biven stated that the City would have to be submitting new rates. Mr. Sisler had prepared a rate sheet from some of the surrounding areas. Meetings were scheduled for April 19<sup>th</sup> at 5:00 to discuss rates, April 26<sup>th</sup> at 4:30 for second reading of the Bond Ordinance and a Construction Meeting on the 27<sup>th</sup> at 10:00.

Item #8 – ***Bryan Kirby, CEDA – Adoption of CDBG policies*** - Mr. Kirby read the resolution adopting the Title VI Implementation Policy. **Motion was made by Commissioner Nation and seconded by Commissioner Waldrige to pass the resolution to accept the Title VI Implementation Policy. Motion carried with a vote of 5-0.**

Mr. Kirby read the resolution approving procedures for compliance with 504 regulations on handicapped accessibility. **Motion was made by Commissioner Spears and seconded by Commissioner Waldrige to pass the resolution to accept the 504 Regulations on Handicapped Accessibility. Motion carried with a vote of 5-0.**

Mr. Kirby read the resolution governing access to the public records of the Taylorsville wastewater improvements project. Commissioner Nation asks that the Custodian be the



City Clerk instead of the Mayor as stated in the resolution. **Motion was made by Mayor Pay and seconded by Commissioner Nation to pass the resolution Governing Access to the Public Records for the Wastewater Improvements Project, with the City Clerk being the Custodian. Motion carried 5-0**

Mr. Kirby read the resolution for the Affirmative Action Plan. **Motion was made by Commissioner Nation and seconded by Commissioner Waldrige to pass the resolution to accept the Affirmative Action Plan. Motion carried 5-0.**

Mr. Kirby read the resolution for a Drug-Free Workplace. **Motion was made by Commissioner Ingram and seconded by Commissioner Spears to pass the resolution to adopt the Drug-Free Workplace Policy. Motion carried with a vote of 5-0.**

Mr. Kirby read the resolution of the City of Taylorsville approving a Fair Housing Policy. **Motion was made by Commissioner Spears and seconded by Commissioner Ingram to pass the resolution to accept the Fair Housing Policy. Motion carried with a vote of 5-0.**

Mr. Kirby read a resolution establishing a Section 3 Plan for the City. **Motion was made by Commissioner Nation and seconded by Commissioner Waldrige to pass the resolution to accept the Section 3 Plan. Motion carried with a vote of 5-0.**

Item #9 – *John D. Dale, City Attorney – Bond Ordinance, Floodplain Order, Interim Financing Resolution.* Mr. Dale read the Bond Ordinance summary authorizing and providing for the issuance and sale of Water and Sewer Revenue Bonds. This is the first reading and no further action is needed at this time.

Mr. Dale read the Municipal Order –Floodplain. **Motion was made by Mayor Pay and seconded by Commissioner Nation to pass the Municipal Order regarding the Flood Plain. Motion carried with a vote of 5-0.**

Mr. Dale also read the Interim Financing Resolution approving and authorizing a loan agreement with the Kentucky Rural Water Finance Corporation. **Motion was made by Commissioner Spears and seconded by Commissioner Waldrige to pass the resolution for Interim Financing with KRWA. Motion carried with a vote of 5-0.**

Item #10- *Drainage on Reasor St. - Kevin Sisler, Sisler – Maggard Engineering-* Mr. Sisler has a set of drawings. The commission would like to try and have local contractors do this work. Mr. Sisler is going to get 6 sets of drawings to Mr. Compton and they will need to be replied to within 2 weeks of that. Commissioner Nation stated that he would like to see the City fix the problem despite the source of flooding.

Item #11 – *Main Street Report – Kevin Sisler, Sisler-Maggard Engineering, John Shircliffe & Main Street Manager Annette King* – A kick-off meeting was held with the County. Mr. Sisler has completed the drawings and made all the changes to them. He has spoken with Insight about getting their quote and they have not responded to his call or



emails. We may get AT&T's and Insight's quote at the same time. Mr. Compton is working on getting the water meters moved from the front of the businesses to the back of them. The KU bill has been submitted for reimbursement.

**Item #12 - *Terry Little, Citizen Request***

Mr. Little was present to discuss a problem about getting a water meter for his property on Markwell Lane - Knapp Meadows. The developers are in a law suit with each other. Mr. Little understands that if the Water Company taps onto the main line, the developers will sue the City of Taylorsville. He has already starting building his home and he cannot close on his loan until he gets water on his property. He has his building permit. Mr. Compton stated that he had contacted Bullitt County and told them not to issue any building permits until this issue is resolved. Mr. Little stated that he went back to Bullitt County and told them that they should not have issued the permits. They stated to him that they did not have any paperwork to back up the law suit. The commission wanted to discuss the issue with Mr. Dale before making any decisions.

***ADJOURN TO EXECUTIVE SESSION***

**Item #13**

**Motion made by Commissioner Ingram and seconded by Commissioner Spears to adjourn to Executive Session under provisions of KRS 61.810 (1) (b) deliberations on the future acquisition or sale of real property by a public agency (c) Discussions of proposed or pending litigation against or on behalf of the public agency (f) Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee.**  
**Motion carried with a vote of 5-0.**

***RETURN TO OPEN SESSION***

**Item #14**

**Motion made by Commissioner Waldrige and seconded by Mayor Pay to return to open Session. Motion carried with a vote of 5-0.**

**Item #15- *Annette King, Main Street Manager- Design Standards for District* - Mrs. King was not present.**

**Item #16 -*John Shircliffe- Tree Grants, City Park*-** Mr. Shircliffe stated that the City pays Mrs. King, Main Street Manager, \$6000.00 a year. The Main Street Committee has asked that the City raise Mrs. King's pay to \$7,000.00 a year. He said that no decision needed to be made at this time.

The Main Street Committee has asked that the City match the \$20,000.00 in grants that they have received. Mr. Shircliffe plans to ask the Fiscal Court and the school system for funds also. They would like for the Main Street Committee to handle everything with the park. The City maintains the state right-a-way. Commissioner Spears stated that the City needs to get permission from the State before any type of work is done. The commission wants to make sure they have permission before they decide on any dollar



amount. The committee has permission to proceed to get more definite cost and come back to the commission.

Clerk Biven stated that Mr. Shircliffe has provided cost for block watch signs for Early Wyne. He stated that the back of signs could be painted black and placed under the speed limits signs. Mr. Shircliffe stated that he could paint the posts and ballcap.

Clerk Biven stated that there was a Design Standard Ordinance in the Commissioner's packet. Commissioner Ingram explained the Ordinance, which is the City of Carrollton, Ky. John Shircliffe stated his opinion on this issue.

**Item # 17- *Annette King, Economic Development Authority***

Mrs. King was not present.

**Item #18- *Julie Sweazy – Ordinance 324: Planning & Zoning Amendments.***

Mrs. Sweazy explained that Planning and Zoning wanted to amend the text of Ordinance 324. Planning and Zoning voted to change the title of B-1 Downtown Business District to B-1 Business District. They are requesting to amend Article VI – Section 602, Article VI – Section 602.1, Article VI – Section 602.2, Article VI – Section 602.3, Article VI – section 602.4, Article VI – Section 602.6, Article VI – Section 602.7, Article VI – Section 603.1, Article VI – Section 604.1 and Article VI – Section 605.1. This serves as a first reading. No action is necessary at this time.

**Item #19 – *Steve Biven, City Clerk & John D. Dale, City Attorney – Census Data*** – Mr. Dale stated it would be best to discuss this issue in Executive Session.

**Item #20 – *Commissioner Ingram – Landscaping***

Landscaping has started at the Annex Building. The company doing the landscaping suggested that the City do the sidewalk first before they finish their work. Mr. Compton has some cost for doing the sidewalks. **Motion was made by Commissioner Ingram and seconded by Commissioner Spears to do the sidewalk work before the landscape company is done with their work, with the City doing the work. Motion carried 5-0.**

**Item # 21 – *Mayor Pay – Potholes***

Mayor Pay had spoken with Terry Carter, the owner of Settler's Center, about the access road behind Dairy Queen and Mic Zee's Car Wash. Mr. Carter stated that he would get the road fixed as soon as the spring got here. Mr. Carter did have the road in front of the shopping center fixed, but he did not think the rest of the road was his. After looking into who owns the access road it was discovered that Mr. Carter does own it. Bob Gill, with Dairy Queen and Mike Driscoll, with O'Driscoll's, got tired of waiting for the road to be fixed. So when Auto Zone had their parking lot paved, Mr. Driscoll and Mr. Gill had the pavers come over and fix some of the potholes at their expense.

Commissioner Ingram found some potholes at Crume Court and Washington Street that need fixing. The county has a hot patch machine and the Commission would like to see if



they could get them to repair some of the potholes when they do some work in the county.

**Item #22 – *Mayor Pay - Nuisance at Country Day Apartments***

Mayor Pay has received several phone calls about this issue. Mayor Pay has spoken with Mr. Tillford about this. Jan Kehne, with Zoning Code Enforcement, has sent him a letter. Mayor Pay has suggested to Mr. Tillford that he may need to get another dumpster. Chief Lewis has taken pictures and presented them to the Commission.

**Item # 23- *Richard Travelstead – Tourism Update***

Mr. Travelstead was not present. Mayor Pay gave an update of their first Tuesday of each month power breakfast.

**Item #24- *Nathan Nation- Solicitation Report***

Chief Nation has requested to have road blocks for the fire department to collect for the Crusade for Children, June 3-5. **Motion was made by Commissioner Ingram and seconded by Commissioner Spears to allow the fire department to have road blocks June 3-5. Motion carried with a vote of 4-0. Commissioner Nation abstained.**

Clerk Biven presented several questions asking how the commission wants to handle this issue. The following dates were given for Project Graduation road blocks: April 23<sup>nd</sup> & May 21<sup>st</sup>.

Commissioner Nation, Chief Lewis and Clerk Biven are to discuss this issue and come back to the commission with some suggestions.

**Item # 25 – *Nathan Nation, Fire Chief – Fire District Report*** – Monthly reports were distributed to Commission. Chief Nation reported that spring fire hydrant testing had begun and that the Fire Board was looking into purchasing a new ladder truck.

**Mayor, Commissioners & Employee Comments**

**Item #26 – *Police Chief***

**A.** Schedule and overtime reports were in the Commissioner's packets.

**B.** Chief Lewis stated that the First Assembly of God Church is requesting to block off Garrard Street from Main Cross to Jefferson Street for a Community Fish Fry on June 4, 2011 from 2pm to 10 pm. Chief Lewis had Chad Goodlett write a letter to the commission requesting to do that. Motion was made by Commissioner Ingram and seconded by Commissioner Waldrige to allow the First Assembly of God Church to block off Garrard Street for a Community Fish Fry. Commissioner Ingram and Commissioner Waldrige voted in favor. Commissioner Spears and Mayor Pay opposed. Commissioner Nation abstained due to his membership in the church. Motion failed. The commission wants Chief Lewis to get more information from the church.

**C.** Chief Lewis and Mayor Pay met with the Bob Rogers, with the Highway Department, about the crosswalks at the High School. Mr. Rogers said that it is in the school's hands



and if they can come back with an engineering plan, they would look at it. There is a grant out there for Safe Way to Schools.

D. Chief Lewis stated that there is a dumpster behind County Mart that has turned over and there is grease all over the ground. Mr. Compton said he would take care of the grease problem.

E. The Department has received two MVTs through a grant. The officers can issue citations right from the vehicles now.

F. The bullet proof vests that the officers are using now are not holding up very well.

G. Chief Lewis introduced Jeff Burton to the commission. Mr. Burton has been shadowing Chief Lewis. The high school requires that their students complete a shadowing program before they can graduate.

Item #27- *Public Works Director*

A. Mr. Compton asks that the commission please read all letters pertaining to the SSES study.

B. He also handed out a report on water loss. He stated that walking the water lines would help find any problems that the City may have. He would like to purchase a piece of equipment to follow these lines that are cross country or on some of the area farms.

Item#28 – *City Treasurer*

A. Cash Analysis and the Overtime report was in the commissioner's packet.

B. A CD Report was in the Commissioner's packets. There is a CD maturing on April 23, 2011.

C. Mr. McConnell stated that the commission could do Water & Sewer Budget the same time they did General Fund if they wanted to. Commissioner Nation would like to see a budget at each meeting with the expenses year-to-date.

D. The Audit was put out to bid. The City received only one bid, from Mr. Robert Ryan. Mr. McConnell recommended that the City accept Mr. Ryan's bid. **Motion was made by Commissioner Nation and seconded by Mayor Pay to accept Mr. Ryan's bid for one year. Motion carried with a vote of 5-0.**

Item #29 – *City Clerk*

A. **Floodwall Update-** Floodwall report is in Frankfort. Clerk Biven has not heard anything from them.

B. Clerk Biven handed out a description that John Shircliff drew up of Tony Shelburne's plaque

C. Clerk Biven stated that he would like to bid out our I.T. services.

D. We are also in discussion with Verizon and AT&T for cell phone services. The reception with the current service, Nextel, is not good. Clerk Biven would like to bring some more information back to the commission regarding this issue.

E. The staff has been working on some questions for the Taylorsville.ky.gov website.

F. Clerk Biven would like to have a meeting with Commissioner Spears, Commissioner Ingram and Asst. Treasurer Lisa Ware to work on the personnel policy.

G. There is a trash issue in the ditch of the old NAPA building.

Item #30 – *City Attorney's Comments*  
Mr. Dale had no comments at this time.

Item #31 – *Commissioner's Comments*  
There were no commissioner comments at this time.

***ADJOURN TO EXECUTIVE SESSION***

Item #32

Motion made by Commissioner Nation and seconded by Commissioner Ingram to adjourn to Executive Session under provisions of KRS 61.810 (1) (b) deliberations on the future acquisition or sale of real property by a public agency (c) Discussions of proposed or pending litigation against or on behalf of the public agency (f) Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee.  
Motion carried with a vote of 5-0.

***RETURN TO OPEN SESSION***

Item #33

Motion made by Commissioner Nation and seconded by Commissioner Ingram to return to open Session. Motion carried with a vote of 5-0.

Item #34

Motion made by Mayor Pay and seconded by Commissioner Ingram to allow pay back of sick time from Officer Mills to those employees that donated time to him.  
Motion carried with a vote of 5-0.

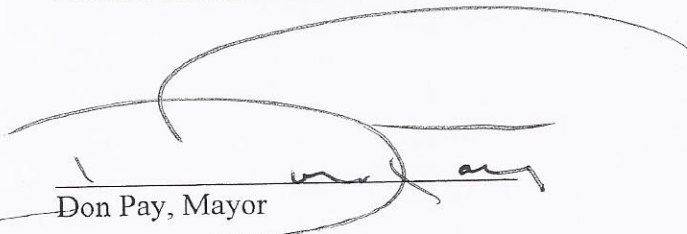
Item #35

Motion made by Mayor Pay and seconded by Commissioner Waldrige to hire Daniel Wills as a full-time police officer, moving him from part-time status, and to move Officer Kevin Mills from full-time to part-time status, effective May 2, 2011.  
Motion carried with a vote of 5-0.

***ADJOURN MEETING***

Item # 36

Motion made by Commissioner Spears and seconded by Mayor Pay to adjourn.  
Motion carried with a vote of 5-0.



Don Pay, Mayor



Stephen A. Biven, City Clerk